

LONG GROVE FIRE PROTECTION DISTRICT
Board of Trustees' Meeting held on March 18, 2024
1165 Old McHenry Road, Long Grove, IL 60047

Call to Order: The meeting was called to order at 4:00 p.m. The Pledge of Allegiance was recited.

Roll Call: *Participants were present or attended by web through Zoom.*

Present: President Kristen Linnenburger
Trustee Jennifer Michaud
Trustee Amber Sheriff

Also Present: Chief Paul Segalla
Deputy Chief Andy Wienckowski
Megan Lamb, Ottosen DiNolfo Firm
Amber Nadeau (via zoom)
Tom Coughlin, Government Accounting Inc. (via zoom) –
left at 4:15 p.m.
Tom Sawyer, Sawyer Falduto
James Spearman (via zoom) – left at 4:35 p.m.

Presentation

Ms. Lamb conducted the Oath of Office swearing-in of Trustee Amber Sheriff.

Chief Segalla introduced the new POP FF/PM Jack Anderson.

Public Comment

There were no public comments.

Approval of Minutes

Motion by President Linnenburger, seconded by Trustee Michaud, to approve the regular minutes of the regular meeting from February 19, 2024 as presented. Motion passed unanimously by a roll call vote.

Financials

President Linnenburger invited Tom Coughlin from GAI to present the monthly financial report. Coughlin presented the details of the Districts revenues, expenditures, investments, fund balances, and entertained questions from the Board.

The transfers, payroll and bills were reviewed and included:

- Transfers -- \$447,259.70
- Payroll -- \$457,490
- Bills -- \$89,886.70

President Linnenburger invited Tom Sawyer from Sawyer Falduto Asset Management to present the investment report. Sawyer presented the portfolio details and entertained questions from the Board.

Motion by President Linnenburger, seconded by Trustee Michaud, to accept the financial report as presented. Motion passed unanimously by a roll call vote.

Motion by President Linnenburger, seconded by Trustee Michaud, to accept and approve the bills, payroll and transfers as presented. Motion passed unanimously by a roll call vote.

Reports

President – President Linnenburger thanked James Spearman for his service on the Board. President Linnenburger said Barrington Bank intercepted a fraudulent District check and a police report was filed. President Linnenburger welcomed Trustee Amber Sheriff.

Secretary – Trustee Michaud attended a Red Center meeting recently. Red Center posted a job opening for the Director position. Public Safety Telecommunicators Week is during the week of April 14 and the District will sign up to provide meals for them.

Trustee Sheriff had nothing to report.

Chief Segalla – Chief Segalla reviewed the calls for January. Reviewed training hours completed in January.

Chief Segalla will have Pierce write a prepayment discount agreement for the Board of Trustees to consider. Chief Segalla will work with Tom Sawyer to review it and provide a recommendation to the Board.

Crews did a great job with a group from Miner School that did a field trip to the station.

NWCH EMS Coordinator Connie Matera is resigning on July 5th with over 40 years of service.

Fire Prevention services are contracted with Countryside FPD, which has been going well.

Final touches are being made to the audio/visual in the training room.

Chief Segalla provided a timeline for station construction. Staff met with architects. Design and documentation starting next month. Bidding around February 2025. Starting construction about March/April 2025. Move-in date by July 2026.

Attorney Report – Ms. Lamb said the Economic Interest Statements are due May 1. The IAFFPD combined conference is being held in September this year. Ms. Lamb will research additional classes that can be attended to earn Trustee training hours.

Old Business

There was no old business for discussion.

New Business

Chief Segalla said bids were solicited for the fire hose. Some of the hose will be for the new vehicle.

Motion by President Linnenburger, seconded by Trustee Michaud, to approve the purchase of fire hose from W.S. Darley not to exceed \$20,000.00. Motion passed unanimously by a roll call vote.

Chief Segalla said some of the radios included in the quote are for the new vehicle. The radios are purchased directly from the manufacturer to save money.

Motion by President Linnenburger, seconded by Trustee Michaud, to approve the purchase of mobile radios, portable radios, and radio accessories from Motorola not to exceed \$26,000.00. Motion passed unanimously by a roll call vote.

Fleet Safety Supply is the exclusive dealer in Illinois for Whelen products, so this is a sole source.

Motion by President Linnenburger, seconded by Trustee Michaud, to approve the purchase of emergency vehicle lighting and equipment from Fleet Safety Supply not to exceed \$10,000.00. Motion passed unanimously by a roll call vote.

Closed Session

Motion by President Linnenburger, seconded by Trustee Spearman, to enter Closed Session under statute(s): 5 ILCS 120/2(c)(1) and 5 ILCS 120/2 (c)(3). Motion passed unanimously by a roll call vote.

The meeting moved to closed session at 4:55 p.m. and included the three Trustees, Attorney Lamb, Chief Segalla, and Deputy Chief Wienckowski.

The Board returned to open session at 4:50 p.m. and roll call confirmed all Trustees present.

Adjournment

Motion by President Linnenburger, seconded by Trustee Michaud, to adjourn the meeting. Motion passed unanimously by a roll call vote.

Meeting adjourned at 4:52 p.m.