

LONG GROVE FIRE PROTECTION DISTRICT
Board of Trustees' Meeting held on January 15, 2024
1165 Old McHenry Road, Long Grove, IL 60047

Call to Order: The meeting was called to order at 4:00 p.m. The Pledge of Allegiance was recited.

Roll Call: *Participants were present or attended by web through Zoom.*

Present: President Kristen Linnenburger
Trustee Jennifer Michaud
Trustee James Spearman

Also Present: Chief Paul Segalla
Deputy Chief Andy Wienckowski
Joe Miller, Ottosen DiNolfo Firm
Tom Coughlin, Government Accounting Inc. (via zoom)
Amber Nadeau (via zoom)

Public Comment

There were no public comments.

Approval of Minutes

Motion by President Linnenburger, seconded by Trustee Spearman, to approve the regular minutes of the regular meeting from December 18, 2023 as presented. Motion passed unanimously by a roll call vote.

Motion by President Linnenburger, seconded by Trustee Spearman, to approve and not release the closed session minutes of the regular meeting from December 18, 2023. Motion passed unanimously by a roll call vote.

President Linnenburger asked how to proceed with the closed session minutes semiannual review. Attorney Miller will have a list compiled for the Board of Trustees to review at the next meeting.

Motion by President Linnenburger, seconded by Trustee Michaud, to approve the destruction of all closed session recordings from June 2022 and prior. Motion passed unanimously by a roll call vote.

Financials

President Linnenburger invited Tom Coughlin from GAI to present the monthly financial report. Coughlin presented the details of the Districts revenues, expenditures, investments, fund balances, and entertained questions from the Board.

Motion by Trustee Spearman, seconded by President Linnenburger, to accept the financial report as presented. Motion passed unanimously by a roll call vote.

The transfers, payroll and bills were reviewed and included:

- Transfers -- \$944,987.43
- Payroll -- \$241,960.55
- Bills -- \$184,089.67

Trustee Spearman asked about the educational reimbursements. Chief Segalla explained it is for tuition reimbursement for Lieutenant Unell, who is pursuing his Bachelors degree.

Motion by Trustee Spearman, seconded by President Linnenburger, to accept and approve the bills, payroll and transfers as presented. Motion passed unanimously by a roll call vote.

Reports

President – President Linnenburger said congratulations on the wreath sale fundraiser. She welcomed the new PPOP Paramedic Jack Anderson.

Secretary – Trustee Michaud had no comments.

Treasurer – Trustee Spearman reminded everyone to safe and watch out for respiratory illnesses.

Chief Segalla – Chief Segalla reviewed the calls from December. Reviewed training hours completed for December. He also reviewed the annual call count for 2023, which was 1,874. The total calls in 2022 were 1,931. For 2023, over 60% of calls occurred between 7am-7pm. There was a discussion about calls for assisted living facilities and other nursing home facilities.

Purchased snowblower and put in service just in time before the snowstorm.

Received appreciation letters from Camp I Am Me. Received a thank you from a resident on behalf of her husband.

Shifts met with CFPD Fire Prevention staff recently.

For Administration staff, Erika's last day will be Friday.

PPOP FF/PM Thomas Gattuso completed his system entry and has full ALS privileges. He was assigned to Red Shift on 12/18.

PPOP Paramedic Jack Anderson is the new PPOP that started last Monday. He will be attending the NIPSTA Fire Academy under the training reimbursement program.

FF/PM Billy Eisner was selected as a Peer II educator.

RED Center will be hiring one new dispatcher in January. RED Center lost connectivity to the mast site on the Wheeling water tower on 01/12 during the snowstorm. Actions were taken to mitigate and repair the issue. RED Center operated on mobile and portable radios during the outage.

Attorney Report – Attorney Miller reminded everyone that the Paid Leave for Workers Act began January 1, 2024. He doesn't believe that this will affect any employees for the District. Mr. Miller reminded the Board of Trustees that the Decennial Committee meetings need to be scheduled, which will be done at a later date.

Old Business

There was no old business for discussion.

New Business

Chief Segalla said the IPRF grant was written for a thermal imaging camera (TIC). The brand is Bullard and there is only one vendor in the state that is authorized to sell them. Trustee Spearman noted that the County has aerial cameras/drones that can be called out if needed.

Motion by President Linnenburger, seconded by Trustee Spearman, to approve the purchase of a thermal imaging camera for \$8,700 utilizing IPRF grant funds. Motion passed unanimously by a roll call vote.

Chief Segalla said the 2016 Explorer command vehicle is due to be replaced. It is on an 8-year replacement cycle. It was supposed to be replaced last year, but there were not any Tahoe models on the state contract. There is an allocation in the vehicle assembly line for fire service vehicles, but there are not a lot of units available. There are currently three vehicles on order from different vendors to ensure the District gets one. The District will purchase whichever one is ready first and the remaining two vehicles will be sold to someone else. This is informational since the exact price is not available yet.

Closed Session

Motion by President Linnenburger, seconded by Trustee Spearman, to enter Closed Session under statute(s): 5 ILCS 120/2(c)(1) and 5 ILCS 120/2 (c)(3). Motion passed unanimously by a roll call vote.

The meeting moved to closed session at 4:28 p.m. and included the three Trustees, Attorney Miller, Chief Segalla, and Deputy Chief Wienckowski.

The Board returned to open session at 5:08 p.m. and roll call confirmed all Trustees present.

Adjournment

Motion by Trustee Michaud, seconded by President Linnenburger, to adjourn the meeting. Motion passed unanimously by a roll call vote.

Meeting adjourned at 5:09 p.m.

Approved:

President

Secretary