

**Board of Trustees' Meeting held on February 13, 2023
Via Zoom Web Conference**

Call to Order: The meeting was called to order at 4:00 p.m. The Pledge of Allegiance was recited.

Roll Call: *Participants were present or attending the meeting by web camera through Zoom.*

Present: President Kristen Linnenburger
Trustee James Spearman
Trustee Ronna Streiff

Also Present: Chief Paul Segalla
Deputy Chief Andy Wienckowski
Joe Miller, Ottosen DiNolfo Firm
Megan Lamb, Ottosen DiNolfo Firm
Denise Kauffman, LGFPD Administrative Assistant
Tom Coughlin, Government Accounting Inc.
Tom Sawyer, Sawyer Falduto

Roll Call

This meeting of the Long Grove Fire Protection District Board of Trustees was held on Monday, February 13, 2023 at 4:00 p.m. via video and teleconference in accordance with Section 7(e) of the Open Meetings Act (5 ILCS 120/7(e)), recently amended by Public Act 101-0640 (Government Emergency Administration Act) as the result of the State's disaster declaration regarding the COVID-19 pandemic and the Board President's determination that an in-person meeting is not practical or prudent, pursuant to notice. The notice and agenda for this meeting included the necessary Zoom log-in information, allowing any members of the public to attend. Chief Segalla was present at the fire station, all votes were by roll call and all other requirements of the Act were followed.

Presentation

President Linnenburger invited Tom Sawyer, Sawyer Falduto Asset Management, to make a presentation. Sawyer gave a brief update of the investments of the Long Grove Fire Protection District as of the quarter ending December 31, 2022. His review included the investments, cash flow, projected income and re-investment rate. Sawyer also reviewed the bond analysis report and the highlights of the quarterly market commentary. Trustee Spearman thanked Sawyer for the professional presentation and the report as received by the Board of Trustees.

Public Comment

Eric Anderson from Piper Sandler echoed the comments just previously presented and agreed with the information on bonds.

Approval of Minutes

Motion by President Linnenburger, seconded by Trustee Streiff, to approve the meeting minutes as presented from January 9, 2023. Motion passed unanimously by a roll call vote.

Motion by President Linnenburger, seconded by Trustee Streiff, to approve and not release the meeting minutes of the closed session on January 9, 2023. Motion passed unanimously by a roll call vote.

Financials

President Linnenburger invited Tom Coughlin from GAI to present the monthly financial report. Coughlin presented the details of the Districts revenues, expenditures and investments. Highlights included the ambulance fees collected are way up for the first month of the new year. Coughlin also reviewed the fund balances and entertained questions from the Board.

Motion by Trustee Spearman, seconded by President Linnenburger, to accept the financial report as presented. Motion passed on a roll call vote.

The transfers, payroll and bills were reviewed and included:

- Transfers -- \$436,373.05
- Payroll -- \$247,878.96
- Bills -- \$127,379.64

Motion by Trustee Spearman, seconded by President Linnenburger, to accept and approve the bills, payroll and transfers as presented. Motion passed unanimously.

Reports

President – No report.

Secretary – No report.

Treasurer – Trustee Spearman reported that he had recently visited the station and called for the leadership at LGFPD to rally around the team at LGFPD and asked all to be sensitive and mindful of changes and difficult situations happening around all of us.

Chief Segalla – Chief Segalla reviewed items from his written report including apparatus and vehicle repair status, possibility of a joint purchase of foam with neighboring departments through CAFT. Chief also reported that the Fire Prevention Bureau had a busy month including many conservancy burns. He also announced that there is a proposal for new office warehouse buildings in Lincolnshire and he will have more information on that next month. Chief announced that the retro-pay for 2022 and settlement of the new contract will be paid out on February 14th. He also reported that crews gave CPR training to all staff at the Village of Long Grove.

Attorney Report – Attorney Miller announced CPIU is at 6.5% for the levy for 2023. Miller also announced that the LGFPD will be annexing unincorporated properties in near future in the Deerfield Parkway area.

Old Business

There was no old business for discussion.

New Business

Attorney Miller reviewed the history of the MABAS agreements and their purpose of aiding neighboring border states.

Motion by President Linnenburger, seconded by Trustee Streiff, to approve MABAS Master Agreement Resolution 2023-01 and MABAS Master Agreement as presented. Motion passed unanimously on a roll call vote.

Discussion of collection of foreign fire fees.

Motion by President Linnenburger, seconded by Trustee Spearman, to approve the Foreign Fire Insurance Board Resolution 2023-02 as presented. Motion passed unanimously on a roll call vote.

All other items under new business will be tabled until after the closed session.

Closed Session

Motion by President Linnenburger, seconded by Trustee Streiff, to enter Closed Session under statute(s): 5 ILCS 120/2(c)(1) and 5 ILCS 120/2 (c)(2) and 5 ILCS 120/2 (c)(3). Motion passed unanimously on a roll call vote.

The meeting moved to closed session at 4:49 p.m. and included the three Trustees and Attorney Miller and Attorney Lamb. Chief Segalla and Deputy Chief Wienckowski entered the closed meeting subsequent.

The Board returned to open session at 6:12 p.m. and roll call confirmed all Trustees present.

Motion by President Linnenburger, seconded by Trustee Spearman, to approve the updates to the Board of Trustees Policy Manual including 4.27 Benefits for Non Bargaining Personnel and 4.28 Benefits for Part Time Employees. Motion passed unanimously on a roll call vote.

Motion by President Linnenburger, seconded by Trustee Spearman, to approve the amendment to the Employment Contract between LGFPD and Fire Chief. Motion passed unanimously on a roll call vote.

Adjournment

President Linnenburger made a motion to adjourn, seconded by Trustee Streiff. Motion passed unanimously on a roll call vote.

Meeting adjourned at 6:14 p.m.

Approved:

President

Secretary