

LONG GROVE FIRE PROTECTION DISTRICT
Board of Trustees' Meeting held on December 18, 2023
1165 Old McHenry Road, Long Grove, IL 60047

Call to Order: The meeting was called to order at 4:04 p.m. The Pledge of Allegiance was recited.

Roll Call: *Participants were present or attended by web through Zoom.*

Present: President Kristen Linnenburger
Trustee Jennifer Michaud
Trustee James Spearman

Also Present: Chief Paul Segalla
Deputy Chief Andy Wienckowski
Joe Miller, Ottosen DiNolfo Firm
Tom Coughlin, Government Accounting Inc. (via zoom)
Amber Nadeau (via zoom)

Public Comment

IAFF Local 5145 President Brian Fluhler thanked everyone for the donations in the Toys for Tots collection boxes.

Approval of Minutes

Motion by President Linnenburger, seconded by Trustee Spearman, to approve the regular minutes of the regular meeting from November 20, 2023 as presented. Motion passed unanimously by a roll call vote.

Financials

President Linnenburger invited Tom Coughlin from GAI to present the monthly financial report. Coughlin presented the details of the Districts revenues, expenditures, investments, fund balances, and entertained questions from the Board.

Mr. Miller commented about the recent GEMT invoice and advised that the charges are verified by the District and paid by January 30th.

Motion by Trustee Spearman, seconded by President Michaud, to accept the financial report as presented. Motion passed unanimously by a roll call vote.

The transfers, payroll and bills were reviewed and included:

- Transfers -- \$484,202.00
- Payroll -- \$347,846.92
- Bills -- \$1,732,583.13

Motion by Trustee Spearman, seconded by President Michaud, to accept and approve the bills, payroll and transfers as presented. Motion passed unanimously by a roll call vote.

Reports

President – President Linnenburger congratulated those that took the Lieutenant and Battalion Chief promotional exams. She congratulated the District on a great holiday event, which seemed to have a better turnout from the community than last year.

Secretary – Trustee Michaud thanked staff for the nice holiday event. She congratulated those that took the promotional exams.

Treasurer – Trustee Spearman thanked those that took the promotional exams.

Chief Segalla – Chief Segalla reviewed the calls from November. Reviewed training hours completed for November. New exercise equipment was received and put in service. The District is providing shift appreciation lunches this week. There was a recent publication about RSV, COVID, flu. Some hospitals in the area have put masking back in place. The new part-time Administrative Assistant has been doing well. FF/PM Gross got his Company Officer certification. PPOP FF/PM Haslow got his Fire Apparatus Engineer certification. New PPOP FF/PM Gattuso graduated from NIPSTA Fire Academy and started his first shift today. The District provided lunch to the dispatchers at RED Center. Lake County Sheriff announced they will not be part of Lake Comm.

Attorney Report – Mr. Miller said the NIAFPD conference registration is due by the end of the month, which is a way for the Trustee Board to get their hours. Mr. Miller and the Board of Trustees spoke about bills from the Village of Long Grove.

Old Business

A private business in Waukegan has the 1936 Diamond T pumper for sale. The vehicle is the second motorized vehicle that was originally owned by the Long Grove Fire Protection District. At a past meeting, the Foreign Fire Board discussed purchasing it. The Foreign Fire Board is looking to split the cost 50/50 between them and the District.

Linnenburger commented it would be a nice history piece for the District. Chief Segalla said Barrington Countryside FPD has space to store the vehicle. The total sale price is approximately \$42,500.

Motion by President Linnenburger, seconded by Trustee Spearman, to approve the purchase of a 1936 Diamond T Pumper up to 50% of the cost. Motion passed unanimously by a roll call vote.

New Business

The regular meeting dates for 2024 were reviewed, with no deviation from the normal schedule.

Motion by President Linnenburger, seconded by Trustee Spearman, to appoint Trustee Michaud to serve on the RED Center Board of Directors. Motion passed unanimously by a roll call vote.

Chief Segalla presented the revised Fire Prevention Fee Schedule with most fees increasing approximately 3%. He said the only addition is an Assembly Occupancy Load determination fee. If it can be done with in-house staff, it will cover the staff hours. If an outside company has to be hired

for it, it covers their cost. He also said the District cannot collect impact fees, but can request a developer contribution fee.

Motion by President Linnenburger, seconded by Trustee Spearman, to approve the Fire Prevention fee schedule. Motion passed unanimously by a roll call vote.

There was a brief discussion about the Decennial Committee Meetings, which will be further discussed at the next meeting.

Motion by President Linnenburger, seconded by Trustee Michaud, to approve the amended Board of Trustee policies 4.27 and 4.28 as presented. Motion passed unanimously by a roll call vote.

Closed Session

Motion by Trustee Michaud, seconded by Trustee Spearman, to enter Closed Session under statute(s): 5 ILCS 120/2(c)(1) and 5 ILCS 120/2 (c)(3). Motion passed unanimously by a roll call vote.

The meeting moved to closed session at 5:15 p.m. and included the three Trustees and Attorney Miller, Chief Segalla and Deputy Chief Wienckowski. The Board returned to open session at 6:26 p.m. and roll call confirmed all Trustees present.

Motion by President Linnenburger, seconded by Trustee Spearman, to approve the Fire Chief’s 2024 annual salary in the amount of \$178,500. Motion passed unanimously by a roll call vote.

Adjournment

Motion by President Linnenburger, seconded by Trustee Spearman, to adjourn the meeting. Motion passed unanimously by a roll call vote.

Meeting adjourned at 6:29 p.m.

Approved:

President

Secretary