

**LONG GROVE FIRE PROTECTION DISTRICT**  
**Board of Trustees' Meeting held on October 16, 2023**  
**1165 Old McHenry Road, Long Grove, IL 60047**

**Call to Order:** The meeting was called to order at 4:01 p.m. The Pledge of Allegiance was recited.

**Roll Call:** *Participants were present or attended by web through Zoom.*

Present: President Kristen Linnenburger  
Trustee James Spearman  
Trustee Jennifer Michaud

Also Present: Chief Paul Segalla  
Deputy Chief Andy Wienckowski  
Joe Miller, Ottosen DiNolfo Firm  
Tom Coughlin, Government Accounting Inc. (via zoom) –  
arrived at 4:52 p.m.  
Amber Nadeau (via zoom)

**Presentations**

An award was presented to Southern Lake County CERT. Their organization was formed in 2006 and supports Police and Fire agencies. President Linnenburger thanked them for their support during the recent tornado.

Attorney Miller conducted the Oath of Office swearing-in of Trustee Jennifer Michaud.

President Linnenburger conducted the Oath of Office swearing-in of FF/PM Brandon Evans.

**Public Comment**

There were no public comments.

**Recess**

At 4:09 p.m., there was a short recess to celebrate the personnel sworn in. The meeting resumed at 4:19 p.m.

**Approval of Minutes**

The September minutes were not available for the meeting.

**Reports**

**President** – President Linnenburger attended the recent Planning Commission meeting and the board voted to approve the special use permit for the Fire District. The Village Board met last week.

President Linnenburger acknowledged the shift that attended the recent traumatic call.

**Treasurer** – Trustee Spearman said the funds have been allocated for the new fire station. He also noted that he attended a meeting at Red Center last week.

**Chief Segalla** – Chief Segalla reviewed the calls from September. Reviewed training hours completed for September. Chief Segalla reviewed the repair status for multiple apparatus.

Chief Segalla said each CAFT agency will be funding capital improvements done next year. A memo will need to be signed by the Board of Trustees.

The new cardiac monitors, defibrillators, and AED's have been received and put in service.

The promotional testing processes for Battalion Chief and Lieutenant are continuing. The oral interviews were completed and results have been posted. The workshop is scheduled for 11/03 and the assessment center is scheduled for 11/10.

Still working on the IGA with Countryside FPD regarding fire prevention services.

Thomas Gattuso started on 10/09 as PPOP and is attending NIPSTA Fire Academy.

All Hands Open Forum was held on 10/10.

Lieutenant Unell was awarded an Illinois Fire Chiefs Education and Research Foundation scholarship.

Battalion Chief Mosier completed an ultra-marathon last Saturday.

A meeting with the architects is scheduled for 10/31 to begin the process for the new fire station.

**Attorney Report** – Attorney Miller published the budget hearing notice to take place at the November meeting.

### **Old Business**

Chief Segalla updated the Board on the purchase agreements with MacQueen Emergency for the replacement pumper/tanker. The updated cost with the changes is \$882,000. There is a discount if the order is prepaid. The estimated delivery for the pumper/tanker is April.

***Motion by Trustee Michaud, seconded by Trustee Spearman, to approve the updated purchase price of a pumper/tanker from MacQueen Emergency in the amount of \$882,000.00. Motion passed unanimously by a roll call vote.***

### **New Business**

Lieutenant Unell presented information about radios and how the current radios compare to new radios.

***Motion by Trustee Michaud, seconded by President Linnenburger, to approve the purchase of mobile radios, portable radios, battery chargers, and miscellaneous accessories from Motorola Solutions in the amount of \$64,362.56. Motion passed unanimously by a roll call vote.***

## **Financials**

President Linnenburger invited Tom Coughlin from GAI to present the monthly financial report. Coughlin presented the details of the Districts revenues, expenditures, investments, fund balances, and entertained questions from the Board.

The transfers, payroll and bills were reviewed and included:

- Transfers -- \$446,099.53
- Payroll -- \$222,565.43
- Bills -- \$108,758.09

Mr. Coughlin presented the proposed tax levy projections for 2023. The CPI is 6.5%, which is capped back to 5%. The EAV is \$577,221,660 and new growth is \$3,500,000. Mr. Coughlin recommends a Truth in Taxation hearing for a rate of 7.5%. Attorney Miller will publish the Truth in Taxation hearing notice to take place at the November meeting. Mr. Coughlin will prepare the levy ordinance for the November meeting.

***Motion by Trustee Spearman, seconded by President Linnenburger, to accept the financial report as presented. Motion passed unanimously by a roll call vote.***

***Motion by Trustee Spearman, seconded by President Linnenburger, to accept and approve the bills, payroll and transfers as presented. Motion passed unanimously by a roll call vote.***

## **Closed Session**

***Motion by President Linnenburger, seconded by Trustee Michaud, to enter Closed Session under statute(s): 5 ILCS 120/2(c)(1) and 5 ILCS 120/2 (c)(3). Motion passed unanimously by a roll call vote.***

The meeting moved to closed session at 5:05 p.m. and included the three Trustees.

The Board returned to open session at 6:36 p.m. and roll call confirmed all Trustees present.

## **Adjournment**

***Motion by Trustee Spearman, seconded by Trustee Michaud to adjourn the meeting. Motion passed unanimously by a roll call vote.***

Meeting adjourned at 6:41 p.m.