

**LONG GROVE FIRE PROTECTION DISTRICT**  
**Board of Trustees' Meeting held on September 18, 2023**  
**1165 Old McHenry Road, Long Grove, IL 60047**

**Call to Order:** The meeting was called to order at 4:01 p.m. The Pledge of Allegiance was recited.

**Roll Call:** *Participants were present or attended by web camera through Zoom.*

Present: President Kristen Linnenburger  
Trustee James Spearman  
Trustee Ronna Streiff

Also Present: Chief Paul Segalla  
Deputy Chief Andy Wienckowski  
Lieutenant Brian Fluhler  
Tom Coughlin, Government Accounting Inc. (via zoom) – left at 4:10pm  
Amber Nadeau (via zoom) – left at 4:35pm  
Joe Miller, Ottosen DiNolfo Firm

**Public Comment**

There were no public comments.

**Approval of Minutes**

***Motion by Trustee Spearman, seconded by Trustee Streiff, to approve the meeting minutes as presented from August 21, 2023. Motion passed unanimously by a roll call vote.***

***Motion by Trustee Spearman, seconded by Trustee Streiff, to approve and not release the meeting minutes of the closed session on August 21, 2023. Motion passed unanimously by a roll call vote.***

**Financials**

President Linnenburger invited Tom Coughlin from GAI to present the monthly financial report. Mr. Coughlin presented the details of the Districts revenues, expenditures, investments, fund balances, and entertained questions from the Board.

***Motion by Trustee Spearman, seconded by Trustee Streiff, to accept the financial report as presented. Motion passed unanimously by a roll call vote.***

The transfers, payroll and bills were reviewed and included:

- Transfers -- \$318,850.80
- Payroll -- \$226,264.67
- Bills -- \$ 67,474.45

***Motion by Trustee Spearman, seconded by Trustee Streiff, to accept and approve the bills, payroll and transfers as presented. Motion passed unanimously by a roll call vote.***

## Reports

**President** – President Linnenburger welcomed new firefighter Brandon Evans to the District. The official swearing-in ceremony will take place next month. President Linnenburger thanked Trustee Streiff for her service.

President Linnenburger said she attended a Village of Long Grove board meeting recently. She thanked those that attended and participated.

**Treasurer** – Trustee Spearman welcomed the new firefighter. Trustee Spearman said he has been traveling lately and plans to visit the station soon. He also thanked Trustee Streiff for her service.

**Secretary** – Trustee Streiff had no comments.

**Chief Segalla** – Chief Segalla thanked Trustee Streiff for her service. Chief Segalla reviewed the calls from August. Overall, the calls are slightly lower than 2022. Chief Segalla said it is time for the annual maintenance on the vehicles. Personnel are working on getting the consolidated dashboard put on the other monitors.

Chief Segalla received notification that the new cardiac monitors will be arriving in October. Training will happen once we get them, and then they will go into service.

Chief Segalla welcomed the new firefighter. The new trustee will also be sworn-in at the October meeting. An interview is scheduled with another candidate.

The remodel at Red Center is currently underway. October 9th will be the test date to make sure everything is switched over.

**Attorney Report** – Mr. Miller said there are a couple training sessions coming up for the Trustees.

## Old Business

Chief Segalla updated the Board on the purchase agreements with MacQueen Emergency for the replacement pumper/tanker and new engine.

The apparatus committee went to the factory last week. They learned the pumper/tanker vehicle on order cannot carry as much equipment that was originally planned. Lieutenant Fluhler commented that the committee is working to reduce some of the equipment to account for this difference. Estimated delivery of the vehicle is April or May.

## New Business

Chief Segalla said seven sets of gear were ordered from Air One Equipment totaling \$30,625. The vendor has not been able to fulfill the order. Staff collected a quote from a different vendor, which includes eight sets of gear for \$30,912 and adding patches. The total order is \$37,980.00. Chief Segalla complimented Lieutenant Fluhler for staying on top of this over the last several months.

***Motion by President Linnenburger, seconded by Trustee Spearman, to cancel the turnout gear order and reissue a purchase agreement to Municipal Emergency Services in the amount of \$37,980.00. Motion passed unanimously by a roll call vote.***

Chief Segalla reminded the Board that there was an ambulance ordered from Foster Coach a little over a year ago. It was originally scoped to be built on a RAM chassis. However, the manufacturer is not able to get a RAM chassis. The apparatus committee is looking at the International chassis. There doesn't seem to be a big difference between them. The original cost with the RAM chassis was \$358,154 and the International chassis is \$375,190.

***Motion by President Linnenburger, seconded by Trustee Spearman, to amend the purchase agreement with Foster Coach Sales for the 2024 CV international ambulance in the amount of \$375,190.00. Motion passed unanimously by a roll call vote.***

**Closed Session**

***Motion by President Linnenburger, seconded by Trustee Spearman, to enter Closed Session under statute(s): 5 ILCS 120/2(c)(1) and 5 ILCS 120/2 (c)(3). Motion passed unanimously by a roll call vote.***

The meeting moved to closed session at 4:33 p.m. and included the three Trustees and Attorney Miller and Attorney Lamb. Chief Segalla and Deputy Chief Wienckowski entered the closed meeting subsequent.

The Board returned to open session at 6:12 p.m. and roll call confirmed all Trustees present.

**Adjournment**

***Motion by President Linnenburger, seconded by Trustee Spearman, to adjourn the meeting. Motion passed unanimously by a roll call vote.***

Meeting adjourned at 6:14 p.m.

Approved:

