

LONG GROVE FIRE PROTECTION DISTRICT
Board of Trustees' Meeting held on August 21, 2023
1165 Old McHenry Road, Long Grove, IL 60047

Call to Order: The meeting was called to order at 4:00 p.m. The Pledge of Allegiance was recited.

Roll Call: *Participants were present or attending the meeting by web camera through Zoom.*

Present: President Kristen Linnenburger
Trustee James Spearman
Trustee Ronna Streiff

Also Present: Chief Paul Segalla
Deputy Chief Andy Wienckowski
Megan Lamb, Ottosen DiNolfo Firm (via zoom)
Tom Coughlin, Government Accounting Inc. (via zoom)
Amber Nadeau (via zoom)

Public Comment

There were no public comments.

Approval of Minutes

Motion by President Linnenburger, seconded by Trustee Streiff, to approve the special meeting minutes as presented from June 12, 2023. Motion passed unanimously by a roll call vote.

Motion by President Linnenburger, seconded by Trustee Streiff, to approve and not release the special meeting minutes of the closed session on June 12, 2023. Motion passed unanimously by a roll call vote.

Motion by President Linnenburger, seconded by Trustee Streiff, to approve the meeting minutes as presented from June 19, 2023. Motion passed unanimously by a roll call vote.

Motion by President Linnenburger, seconded by Trustee Streiff, to approve and not release the meeting minutes of the closed session on June 19, 2023. Motion passed unanimously by a roll call vote.

Financials

President Linnenburger invited Tom Coughlin from GAI to present the monthly financial report. Coughlin presented the details of the Districts revenues, expenditures, investments, fund balances, and entertained questions from the Board.

Chief Segalla said the Department of Revenue website shows that the Replacement Tax is being shifted so there will be a slight reduction in this revenue for next year.

Motion by Trustee Spearman, seconded by President Linnenburger, to accept the financial report as presented. Motion passed unanimously by a roll call vote.

The transfers, payroll and bills were reviewed and included:

- Transfers -- \$816,324.38
- Payroll -- \$227,927.24
- Bills -- \$1,375,218.74

Motion by Trustee Spearman, seconded by President Linnenburger, to accept and approve the bills, payroll and transfers as presented. Motion passed unanimously by a roll call vote.

Reports

President – President Linnenburger visited some fire stations in the area. She said it was a productive visit and appreciated those that volunteered for the activity. The crews that went with were professional and friendly. Chief Segalla said there will be about 8 months of design work once a property is obtained for the new station.

Secretary – Trustee Streiff announced she is moving to Libertyville, so she will need to resign from the Trustee Board. The Trustee Board is asking around to find a replacement board member. Ms. Lamb commented that it would be a more complete representation to have someone from a different geographical area of the district than the other board members.

Treasurer – Trustee Spearman commented that the capital money has been raised to build a fire station. He congratulated and thanked everyone that was involved. Trustee Spearman said there was notification that the Pension Fund will be examined to comply with a new state law.

Chief Segalla – Chief Segalla reviewed the calls from June and July. Overall, the calls are slightly lower than 2022. Fire Prevention had a busy month including July 4th fireworks. Reviewed training hours completed for June and July. Chief Segalla said the District received an Office of the Illinois State Fire Marshal training reimbursement grant totaling \$1,373.16. There was surplus equipment sold totaling \$3,449.81. There was money received from the Illinois Unclaimed Property totaling \$283.99. The District was notified by Lake County Clerk that they undistributed tax funds from 2019-2022 incorrectly, so there is \$4133.77 that will be refunded to the District.

Chief Segalla highlighted that each agency is committing \$180,000 to capital improvements of the training site in 2024. Trustee Spearman requested that a breakdown be included that shows how the money will be spent.

Chief Segalla is working on recruiting practices and promotions. Work is continuing on an iPad solution for the Trustee Board and Administration to conduct meetings. Chief Segalla is working on filling an office vacancy and looking at other possible positions.

Chief Segalla noted there was a meeting at RED Center today. They will be renovating soon, so dispatch is temporarily moving to the MABAS headquarters in Wheeling.

The radio equipment has been set up at the Station 27 site. The intergovernmental agreement has been signed with the Village of Buffalo Grove.

During the office transition, staff worked on setting up remote deposit operations. Tom Coughlin recommended contacting East Dundee. They were contacted and their administrative assistant came to the station and set it up.

Attorney Report – Ms. Lamb said the Arlington Heights Police Pension Fund case against Governor Pritzker was accepted to be heard by the Supreme Court. This is a high-profile case.

Old Business

There was no old business for discussion.

New Business

Motion by President Linnenburger, seconded by Trustee Streiff, to approve filling one vacant firefighter/paramedic position. Motion passed unanimously by a roll call vote.

Motion by President Linnenburger, seconded by Trustee Streiff, to approve the agreement for Lieutenant and Battalion Chief promotional testing with the Illinois Fire Chiefs Association Professional Examination and Assessment Service in the amount of \$25,681.40. Motion passed unanimously by a roll call vote.

Chief Segalla explained the purpose of the Foreign Fire Insurance Fund. The IL Municipal League has always collected this on the District's behalf, but the law changed that allows others to collect it. The Foreign Fire Board agrees that the District should continue using the IL Municipal League.

Motion by President Linnenburger, seconded by Trustee Spearman, to approve Resolution 2023-02: Authorizing the Illinois Municipal League to collect the 2% Foreign Fire Insurance License Fee. Motion passed unanimously by a roll call vote.

Closed Session

Motion by President Linnenburger, seconded by Trustee Spearman, to enter Closed Session under statute(s): 5 ILCS 120/2(c)(1) and 5 ILCS 120/2 (c)(3). Motion passed unanimously by a roll call vote.

The meeting moved to closed session at 4:49 p.m. and included the three Trustees and Attorney Miller and Attorney Lamb. Chief Segalla and Deputy Chief Wienckowski entered the closed meeting subsequent.

The Board returned to open session at 5:48 p.m. and roll call confirmed all Trustees present.

Adjournment

Motion by President Linnenburger, seconded by Trustee Streiff, to adjourn the meeting. Motion passed unanimously by a roll call vote.

Meeting adjourned at 5:49 p.m.

Approved:

President

Secretary