

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF TRUSTEES OF THE
LONG GROVE FIRE PROTECTION DISTRICT**

May 8, 2023
Held via zoom

1. President Kristen Linnenburger called the meeting to order at 4:01 P.M.
2. Roll call identified the following Trustees present:

President Kristen Linnenburger (present via Zoom)
Trustee James Spearman (present via Zoom)
Trustee Ronna Streiff was absent

Other persons present included:

Attorney Megan Lamb of the law firm of Ottosen-DiNolfo, Ltd.
Eric Anderson of the investment banking company Piper Sandler
Paul Segalla, Fire Chief
Andy Wienckowski, Deputy Chief
Tom Coughlin, Financial Advisor

3. Trustee Linnenburger opened the meeting for Public Comment.

No public comments were heard during the meeting.

4. Presentation by Eric Anderson of Piper Sandler.
 - a. Mr. Anderson updated the Board on the status of bond proceedings. Bond Counsel has been working on drafting the District's preliminary statement, in preparation for the District to enter the bond market. The District would need to pass a parameter ordinance that authorizes two individuals to enter into a financing contract.
 - b. Mr. Anderson and the Board discussed the market and possibility of recession in the future, how this might affect the District.

5. Approval of Minutes

- a. The minutes from the open session meeting of April 17, 2023 were reviewed. Trustee Linnenburger made a motion to approve the minutes, seconded by Trustee Spearman. No further discussion. Roll call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Absent. Motion approved. Minutes approved.
- b. The minutes from the closed session meeting of April 17, 2023 were reviewed. Trustee Linnenburger made a motion to approve but not release the minutes, seconded by Trustee Spearman. No further discussion. Roll call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Absent. Motion approved. Minutes approved.

6. Financials and Investments.

- a. Tom Coughlin gave a presentation on the District's current financial status. Trustee Spearman asked whether the District's Charles Schwab funds are FDIC or SIPC, Tom responded that he was not aware and would follow up with an answer.
- b. Trustee Spearman made a motion to approve the financials as presented, seconded by Trustee Linnenburger. No further discussion. Roll call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Absent. Motion approved.
- c. Trustee Spearman made a motion to approve the bills as reported, seconded by Trustee Linnenburger. No further discussion. Roll call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Absent. Motion approved.

7. Reports

- a. Board Member Reports: Trustee Linnenburger is searching for members for the Decennial Efficiency Committee. Trustee Spearman updated the group on a follow up meeting he had with Eric Anderson, and discussed the precarious nature of financial markets at the moment, the difference between banks and investment houses. Trustee Spearman also voiced his intention to support purchase of property for a new fire station regardless the state of financial markets.
- b. Chief's Report: Based on month-end statistics, calls are down a little. Chief also gave a brief report on the state of the District's apparatus. The District has been having trouble getting a landscaper, but managed to find one willing to do the mowing. EMS Week is coming up May 27. The Chief updated the Board on upcoming testing, status of employees. He introduced Kim Scher as new part-time admin. Discussed the combined dispatch center that is in the works. Chief is in the final stages of moving bank accounts.
- c. Attorney's Report: Attorney Lamb updated District on her and Attorney Miller's attempts to find out the status of certain Certificates of Deposit that were found in a District office. Attorney Lamb also asked the group for the status of putting together an efficiency committee, explained that the committee's meeting dates do not have to be set by June 10, 2023, but the membership of the committee must be established.

8. Old Business:

- a. Fleet replacement – 2016 Ambulance and 2015 Special Service Vehicle: A new ambulance has been ordered to replace the 2016 ambulance, with no delivery date scheduled. Dealers are having problems sourcing chassis. Chief and his staff have attempted to source a chassis on their own. The District has been in contact with sources in Iowa, Wisconsin and other states in an attempt to order a new special service vehicle.

Chief Segalla is planning to potentially order a replacement special service vehicle in August with delivery potentially in December.

9. New Business.

- a. Chief Segalla explained that the District seeks to donate SCBA equipment that is not needed by the District. A motion was made by Trustee Linnenburger to declare the SCBAs as surplus property, seconded by Trustee Spearman. Roll call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Absent. Motion approved.

10. Closed Session. On motion by Trustee Linnenburger, seconded by Trustee Spearman, the Board entered closed session at 4:57 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body under Open Meetings Act exception 2(c)(1), and the purchase of real estate under Open Meetings Act exception 2(c)(3).

Trustee Linnenburger reconvened open session at 5:27 p.m.

11. Action after closed session. None.

12. Adjournment. There being no further business, a motion was made by Trustee Linnenburger, seconded by Trustee Spearman, to adjourn at 5:27 P.M. Roll Call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Absent. Nays: None. Motion to adjourn carried.

Respectfully submitted,

Megan Lamb
One of the Fire Protection District's
Attorneys

Approved by the Board of Trustees on _____, 2023.

President,
Long Grove Fire Protection District

ATTEST:

Secretary, Long Grove Fire Protection District