

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF TRUSTEES OF THE
LONG GROVE FIRE PROTECTION DISTRICT**

April 17, 2023
Held via zoom

1. President Kristen Linnenburger called the meeting to order at 4:00 P.M.
2. Roll call identified the following Trustees present:

President Kristen Linnenburger (present via Zoom)
Trustee Ronna Streiff (present via Zoom)
Trustee James Spearman (present via Zoom)

Other persons present included:

Attorney Joseph Miller, III of the law firm of Ottosen-DiNolfo, Ltd. (joined during closed session at 5:56 p.m.)
Attorney Megan Lamb of the law firm of Ottosen-DiNolfo, Ltd. (left closed session at 5:56pm)
Eric Anderson of the investment banking company Piper Sandler
Paul Segalla, Fire Chief
Andy Wienckowski, Deputy Chief
Tom Coughlin, Financial Advisor

3. Trustee Linnenburger opened the meeting for Public Comment.

No public comments were heard during the meeting.

4. Presentation by Eric Anderson of Piper Sandler.
 - a. Mr. Anderson gave a presentation for the Board, announcing that the District's bond referendum had likely passed, pending an official announcement by the local election authorities, and explained CPI trends, inflation, interest rates and next steps in the bond process, including a timetable for issuance of the bond.
 - b. Mr. Anderson and the Board discussed the market, recent bank collapses and possible next steps. President Linnenburger expressed a desire to hold off on making any decisions for the time being. Trustee Spearman asked Mr. Anderson to put together a couple of "war games" scenarios for the Board to look at. Mr. Anderson and Trustee Spearman discussed finding time to meet and discuss further.
5. Approval of Minutes
 - a. The minutes from the open session meeting of March 13, 2023 were reviewed. Trustee Linnenburger made a motion to approve the minutes, seconded by Trustee Streiff. No further discussion. Roll call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Aye. Motion approved. Minutes approved.

- b. The minutes from the closed session meeting of March 13, 2023 were reviewed. Trustee Linnenburger made a motion to approve but not release the minutes, seconded by Trustee Streiff. No further discussion. Roll call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Aye. Motion approved. Minutes approved.

6. Financials and Investments.

- a. Tom Coughlin gave a presentation on the District's current financial status.
- b. Trustee Spearman made a motion to approve the financials as presented, seconded by Trustee Linnenburger. No further discussion. Roll call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Aye. Motion approved.
- c. Trustee Spearman made a motion to approve the bills as reported, seconded by Trustee Linnenburger. No further discussion. Roll call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Aye. Motion approved.

7. Reports

- a. Board Member Reports: Trustee Linnenburger thanked anyone who might have helped during off-duty time to get the referendum passed, and noted there were people working behind the scenes and signs that were paid for by the union. Trustee Spearman echoed Trustee Linnenburger's thanks, and discussed uncertainty in the market and potential ramifications on the District and peoples' personal finances.
- b. Chief's Report: Gave a brief report on status of apparatus and District infrastructure. New radio tower at Twin Orchards is fully operational. Only one left to implement is at 127th and Buffalo Grove. Commission's activities, looking to hire new firefighters, IO solutions is handling the testing. Fire prevention has been busy with conservancy burns, inspections and fire drills. There was one resignation of a full-time employee, and one off on Worker's Compensation who has a medical evaluation in three weeks. Final referendum results should be announced on April 18, 2023. Met with Palatine Fire Chief to go over automatic aid agreement, and determined it was no longer necessary. Both Departments are relying on dynamic dispatching. Will be giving dive rescue equipment to Lake Zurich. Briefly discussed the March incident report. Chief needs the Trustees to come in and sign some documents.
- c. Attorney's Report: Attorney Lamb recommended the Board adopt the Decennial Committee Ordinance during the May meeting, explained where the Board needs to fill out exhibits. Additionally, discussed with the Board the end of Covid-19 Executive Orders, possibly moving the May meeting up before May 11th. Trustee Linnenburger asked if the Board needs to recruit the public members, and Attorney Lamb confirmed they do. Attorney Lamb promised to follow up with the Board on whether public members of the committee need to complete Open Meetings Act training.

8. Old Business: None.

9. New Business.

- a. A motion was made by Trustee Linnenburger to approve an Ordinance annexing territory pursuant to 70 ILCS 705/3.3, seconded by Trustee Streiff. Roll call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Aye. Motion approved.
- b. A motion was made by Trustee Linnenburger to approve the sale of surplus property, seconded by Trustee Streiff. Roll call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Aye. Motion approved.
- c. A motion was made by Trustee Linnenburger to approve the Service Agreement with SLIPT for Front Desk Staffing and Project or IT Management, seconded by Trustee Streiff. Roll call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Aye. Motion approved.
- d. A motion was made by Trustee Linnenburger to authorize the purchase of an ambulance from Foster Coach, seconded by Trustee Streiff. Roll call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Aye. Motion approved.
- e. Chief Segalla discussed the need to find a special service vehicle to replace a 2015 Ford Explorer that is currently being driven by one of the Battalion Chiefs, and would keep the Board apprised as he searches for one. Informed the Board the District might be coming back in a couple of months to request permission to purchase one.

10. Closed Session. On motion by Trustee Linnenburger, seconded by Trustee Streiff, the Board entered closed session at 5:37 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body under Open Meetings Act exception 2(c)(1), and the purchase of real estate under Open Meetings Act exception 2(c)(3).

Trustee Linnenburger reconvened open session at 6:06 p.m.

11. Action after closed session. None.

12. Adjournment. There being no further business, a motion was made by Trustee Linnenburger, seconded by Trustee Spearman, to adjourn at 6:06 P.M. Roll Call vote: Linnenburger – Aye, Spearman – Aye, Streiff – Aye. Nays: None. Motion to adjourn carried.

Respectfully submitted,

Megan Lamb

One of the Fire Protection District's
Attorneys

Approved by the Board of Trustees on _____, 2023.

President,
Long Grove Fire Protection District

ATTEST:

Secretary, Long Grove Fire Protection District