

**Board of Trustees' Meeting held on January 9, 2023
At 1165 Old McHenry Road, Long Grove, Illinois**

Call to Order: The meeting was called to order at 4:09 p.m. The Pledge of Allegiance was recited.

Roll Call: *Participants were present or attending the meeting by web camera through Zoom.*

Present: President Kristen Linnenburger
Trustee James Spearman (attended via Zoom)
Trustee Ronna Streiff

Also Present: Chief Paul Segalla
Deputy Chief Andy Wienckowski
Megan Lamb, Ottosen DiNolfo Firm
Denise Kauffman, LGFPD Administrative Assistant
Tom Coughlin, Government Accounting Inc. (attended via Zoom)

Roll Call

This meeting of the Long Grove Fire Protection District Board of Trustees was held on Monday, January 9, 2023 at 4:00 p.m. at the Long Grove Fire Protection District located at 1165 Old McHenry Road in Long Grove, Illinois.

President Linnenburger opened the meeting by welcoming everyone to the station and invited Firefighter/Paramedics McDowell, Leggett and Evans to come forward. President Linnenburger recognized these newest members to LGFPD and each member asked a family member or department representative to pin on their badge. There was an opportunity for photos. The meeting recessed for refreshments.

Motion by President Linnenburger, seconded by Trustee Streiff to recess the meeting at 4:17 p.m. for refreshments and time to visit with new employees. Motion passed unanimously on a roll call vote.

Motion by President Linnenburger, seconded by Trustee Streiff, to reconvene the meeting at 4:34 p.m. Roll call showed that all Trustees were present – President Linnenburger and Trustee Streiff were in person and Trustee Spearman was attending via Zoom due to work obligations. Motion passed unanimously on a roll call vote.

Public Comment

There was no public comment.

Approval of Minutes

Motion by President Linnenburger, seconded by Trustee Streiff, to approve the meeting minutes as presented from December 19, 2022. Motion passed unanimously by a roll call vote.

Motion by President Linnenburger, seconded by Trustee Streiff, to approve and not release the meeting minutes of the closed session on December 19, 2022. Motion passed unanimously by a roll call vote.

Motion by President Linnenburger, seconded by Trustee Streiff, to approve and not release the meeting minutes of the closed session on October 24, 2022. Motion passed unanimously by a roll call vote.

Financials

President Linnenburger invited Tom Coughlin from GAI to present the monthly financial report. Coughlin presented the details of the Districts revenues, expenditures and investments. Highlights included the District collected a total of \$6.1 million in 2022 which is 113% of the budget. He also pointed out there was a surplus of \$704,644.

Motion by Trustee Spearman, seconded by President Linnenburger, to accept the financial report as presented. Motion passed on a roll call vote.

The transfers, payroll and bills were reviewed and included:

- Transfers -- \$268,877.14
- Payroll -- \$240,344.89
- Bills -- \$93,847.74

Motion by President Linnenburger, seconded by Trustee Spearman, to accept and approve the bills, payroll and transfers as presented. Motion passed unanimously.

Reports

President – President Linnenburger thanked the crews for their work. She also sent good wishes and greetings to all for the new year.

Secretary – No report.

Treasurer – Trustee Spearman mentioned for all to be aware of rising fraud and phone calls asking for PIN numbers for banking accounts.

Chief Segalla – Chief Segalla echoed Trustee Spearman’s warning about fraud and asked all to be alert to activity concerning checking accounts and finances. Chief also reviewed items from his written report including an update on apparatus, announced the Board of Fire Commission would be holding their first meeting of the year on January 10, reviewed the highlights of statistics for 2022 including call response and training hours. Chief Segalla also reviewed that the property and casualty insurance policies have been reviewed and completed.

Attorney Report – Attorney Lamb reviewed that the LGFPD must assemble a committee by June 10 to determine efficiency and the committee will include the Board of Trustees and two members of the community. The committee will meet three times and these meetings can run concurrently with the BOT meetings.

Old Business

There was no old business for discussion.

New Business

Motion by President Linnenburger, seconded by Trustee Streiff, to approve Ordinance 2023-01 providing for and requiring the submission of the proposition of issuing \$16.5 million general obligation bonds to the voters of the Long Grove Fire Protection District, Lake and Cook Counties, Illinois, at the consolidated election to be held on the 4th day of April, 2023. Motion passed unanimously on a roll call vote.

Motion by President Linnenburger, seconded by Trustee Streiff, to appoint Trustee Streiff to the RED Center Board of Directors. Motion passed unanimously on a roll call vote.

Closed Session

Motion by President Linnenburger, seconded by Trustee Spearman, to enter Closed Session under statute(s): 5 ILCS 120/2(c)(1) and 5 ILCS 120/2 (c)(2) and 5 ILCS 120/2 (c)(3). Motion passed unanimously on a roll call vote.

The meeting moved to closed session at 4:58 p.m. and included the three Trustees and Attorney Lamb. Chief Segalla entered the meeting at 5:08 p.m.

The Board returned to open session at 5:41 p.m. and roll call confirmed all Trustees present. No further action was taken.

Adjournment

President Linnenburger made a motion to adjourn, seconded by Trustee Streiff. Motion passed unanimously on a roll call vote.

Meeting adjourned at 5:42 p.m.

Approved:

President

Secretary